



भारतीय प्रौद्योगिकी संस्थान दिल्ली  
Indian Institute of Technology Delhi  
Hauz Khas, New Delhi – 110016. Website : [www.iitd.ac.in](http://www.iitd.ac.in)

**Advt. No. E-II/28/2024(W) Dated December 13, 2024**

IIT Delhi intends to conduct a Shortlisting-based Interview to engage the services of 02 Consultants for the Office of Dean (International Programmes). The engagement will be purely on contract basis initially for a period of 01 year which can be extended upto maximum 03 years, subject to requirement and after review of satisfactory work performance based on functional need, at a consolidated remuneration as per details given below:

Engagement position	Consolidated Remuneration*	Age Limit	Essential Qualification & Experience
Consultant (International Programs Administrator)  (01)	Rs. 90,000/- to Rs. 1,50,000/- (90000-110000- 130000-150000)  (Per month)	Below 35 years	<b>Qualification:</b> (i) PhD OR Master of Business Administration (MBA) OR Master of Public Administration (MPA) (ii) First class in all degrees. (iii) Preference will be given to foreign language proficiency. <b>Experience:</b> At least 03 years for candidates with PhD OR at least 05 years for candidates with MBA/MPA experience in serving a reputed Organization/ Institute in finance/ research/ academic/ administrative capacity.
Consultant (International Communications Manager)  (01)	Rs. 55,000/- to Rs. 1,50,000/- (55000-70000- 95000-110000- 130000-150000)  (Per month)	Below 32 years	<b>Qualification:</b> (i) B.Tech. or equivalent and M.Tech. preferably with specialization in graphics design. <b>OR</b> B.Tech. or equivalent and Masters' Degree in any discipline with either specialization in graphics/ web design OR demonstrated experience in graphics/ web design. <b>OR</b> B.Tech. or equivalent and M.Des. (ii) First class in all degrees. <b>Experience:</b> Candidate must have <b>hands-on capacity</b> in web, print-media, designing/ advertising, social media and <b>excellent skills in written and spoken English.</b>

\* The remuneration will be commensurate with the candidate's market salary and would be typically not more than twenty percent of the remunerations received in any of the previous services/engagements.

**NOTE:**

- Please note that this is purely a temporary engagement and appearance in the Interview and selection thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
- Immediate joiner will be preferred.

3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. The specimen of "Application Form" is available on the Website of IIT Delhi <[www.iitd.ac.in](http://www.iitd.ac.in)> (Please see link [Jobs@IITDelhi](mailto:Jobs@IITDelhi), under the heading **Non-Academic**). **The prescribed filled in application form alongwith self-attested copies of documents supporting Educational Qualification and Experience in PDF format should be mailed at [recruitmentcell@admin.iitd.ac.in](mailto:recruitmentcell@admin.iitd.ac.in) by 27.12.2024 (Friday). There is no need to submit hard copy through Post/Courier.**
  - (b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience. The incomplete application form will be summarily rejected.
  - (c) Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.**
  - (d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.
4. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.
5. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

**Recruitment Cell  
IIT Delhi**